

Arkansas Army National Guard

Full Time National Guard Duty For Operational Support (FTNGD-OS)

Position Vacancy Announcement

SECTION I: Administrative

(Authority: Title 32 USC 502(f), AR 135-18, NGR (AR) 600-5)

Position Title: Health Service Specialist	Position Number: 19-235F	Open Date: 7 November 2019 Close Date: 20 November 2019
MOS/Branch of Position: OOF	Position PULHES: See medical below	Enlisted, NLT SPC E4; NTE SGT E5
HRO Point of Contact		Duty Location
Human Resource Office Telephone#: (501) 212-4201		HSS-DCSPER Camp Joseph T. Robinson, North Little Rock, AR 72199

SECTION II: Area of Consideration

(1) Members of the Arkansas Army National Guard (AR ARNG) who are able to obtain required MOS

SECTION III: Qualification Requirements *(Upon selection for this position, individual must possess or initiate a National Agency Check with Inquiries (NACI) background investigation. A favorable determination based upon investigative results is mandatory for this position. Failure to meet these requirements will result in termination of employment.)*

Minimum grade of SPC/E4; Maximum grade of SGT/E5. Applicant must not serve more than 17 years of Active Federal Service as a result of this duty. The Soldier must not have served on any combination of operational support orders for more than three years out of the preceding four years. The Soldier must not be able to qualify for sanctuary as a result of the duty unless a waiver is approved by the Department of the Army National Guard (DARNG) prior to the publication of the order. Pregnancy is a disqualifying factor for this duty. **A current Periodic Health Assessment (PHA) within 12 months is required. Soldiers with outstanding medical issues (temporary profiles) are not eligible for this duty.**

SECTION IV: Placement Factors

Selectee will be subject to uncommon tours of duty, rotational shift assignments and overtime duty. May be required to fly in military or commercial aircraft for Temporary Duty (TDY) purposes. Selectee will provide proof that he/she has been tested for HIV within 2 years prior to the start of the tour of duty. All female Soldiers selected will be required to undergo pregnancy testing within 15 days prior to initiation of the period of active duty. Must meet Army medical retention standards in accordance with standards of Chapter 3, AR 40-501. Applicant must have a valid drivers' license without restrictions. Army Accident Avoidance Course is required for this position if nominated. Permanent Change of Station (PCS) funding for duty greater than 139 days is subject to approval by the respective program manager.

SECTION V: Summary Of Duties

- (1) Responsible for assisting in the implementation of policies pertaining to state medical programs such as: Line Of Duty (LOD) Investigation Program, Incapacitation Pay Program, Active Duty Medical Extension (ADME) Program, MOS Medical Review Board (MMRB) Program, Medical Disqualification Program, Follow up Health Care Program, Medical Claims Processing Program, Medical Travel and Orders Program, Medical Evaluation Board (MEB), and the Physical Evaluation Board (PEB).
- (2) When directed, coordinates with the National Guard Bureau (NGB), the Military Medical Support Office (MMSO), Tri-Care, U.S. Total Army Personnel Command (PERSCOM), Regional Medical Command, the Military Treatment Facilities, and the Medical Evaluation Board (MEB), and Physical Evaluation Board (PEB) Liaison Offices located within the state.
- (3) Serves as the assistant health services support advisor to unit commanders and human resource specialists on eligibility and processing of LOD investigation cases. Collects, analyzes and provides statistical reports to the Health Services Support section chief regarding the health services programs. As required, organizes, coordinates, and provides health services briefings and training for the unit readiness workshops, Active Guard Reserves workshops, and the Commanders Course.
- (4) Responds to inquiries and various correspondence on health services issues and maintains an action file on all responses.
- (5) Observes privacy requirements on the release of medical information concerning individual military members.
- (6) Assists in the coordination of the Incapacitation Pay Review Board and the MOS Military Review Board as required.
- (7) Performs other duties as assigned.

SECTION VI: Instructions for Applying. Applications must be emailed to HRO. The email address for HRO is: ng.ar.ararng.mbx.hro-jobs@mail.mil. E-mailed applications must be submitted in one .pdf file unless prior coordination has been made to submit the application in a different format. Evaluation will be based on the qualification requirements stated in the announcement; therefore, it is important that every requirement on the announcement be addressed on DA Form 1058 R. To be considered qualified, applicant must meet qualification requirements as of the closing date of this announcement. Substantial changes in duties and responsibilities during a job should be fully explained so that appropriate credit may be given.

Submit the following required attachments to the FTNGDOS Checklist in the order listed below

- a. **FTNGDOS Checklist** with required signatures.
- b. **DA Form 1058-R (July 2010)**. DA Form 1058-R must be signed in original ink.
- c. **ARNG Form 1058-1R (July 2002 or August 2004)**
 - * **GO Letter of Acknowledgement** if over 1,095 rule.
- d. **MEDPROS Individual Medical Readiness (IMR) Report** with current PHA date.
 - * Soldiers with a permanent medical profile, must include a current copy of their DA Form 3349.
 - * Soldiers who have a numerical indicator of a 3 or 4 in his/her PULHES must also include a current copy of their permanent medical profile (DA Form 3349).
 - * Soldiers whose weight listed exceeds the screening table weight allowed in accordance with Army Regulation 600-9 must also include a **Body Fat Content Worksheet (DA Form 5500-R for males or DA Form 5501-R for females)**.
- e. **Personal Qualification Record (PQR) or Enlisted Records Brief (ERB)/Officer Records Brief (ORB)** showing current home of record (WebUPS Printout)
- f. **ATTRS Screen**
- g. **AFCOS Orders Query** to determine the last 31 day break in orders for determining separation pay.
- h. **DA Form 873 or JPAS Certificate** for verification of NACI and/or Clearance.
- i. **Retirement Points Accounting Statement (RPAS) Statement (Within last 30 days)**.
- j. **DA Form 705**, APFT Scorecard (must be within 12 months).
- k. **SF 181**, Race and National Origin Identification.

Equal Opportunity

The Arkansas Army National Guard is an equal opportunity employer and prohibits employment discrimination on the basis of race, color, and national origin as such all applications for this position will receive equal consideration.